



IOWA UNDERGROUND STORAGE TANK

Financial Responsibility Program

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Board Members: Michael L. Fitzgerald Jeff W. Robinson Cathy A. Rottinghaus James M. Holcomb
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◆◆◆ *MEMO* ◆◆◆

TO: Iowa UST Fund Board and Interested Public Parties

FROM: Iowa UST Fund Administrator's Office

DATE: August 2, 2006

RE: Annual Strategic Planning Session Board Meeting

The Annual Strategic Planning Session of the Iowa UST Fund Board will be held on Thursday, August 24, 2006 at the Iowa 80 Truck Stop located off I-80 at Exit 284 in Walcott, Iowa. The meeting will commence in the Banquet Room of the I-80 Kitchen. The meeting will begin at 9:30 a.m. with the Strategic Planning Session being held in the morning. After a break for lunch the remainder of the meeting agenda will be concluded. A buffet lunch in the I-80 Kitchen will be provided to the Board and presenters at the meeting. Meeting attire is casual.

Lunch is not provided to the public in attendance, but ample time will be allowed for members of the public to take a lunch break. The Iowa 80 Truck Stop has a several restaurants on site.